GRAND FORKS AIR FORCE BASE

OFF-BASE SOLICITATION APPROVAL FORM

Name of Organization:

_____

POC Name:

_____

Duty Phone: _____ Home Phone: _____

Address:

_____

This organization is composed of (Check all that apply):

☐ Military Members ☐ DoD Civilians

☐ Dependents of Military/DoD ☐ Retirees and/or their dependents

☐ Non-DoD related civilians ☐ Other (explain) _____

Type of Event:

_____

Date of Event: _____ Time of Event: _____

Location of Event:

_____

List all the off-base merchants to be contacted:

_____

_____

_____

_____

Draft solicitation letter attached: ☐ Yes ☐ No

Explain the purpose of the solicitation:

_____

_____

_____

How will solicited donations be used to support DoD or GFAFB members/families?

_____

_____

_____

How will solicited donations be used to support civilians who are non-DoD members/dependents?

_____

_____

_____

FINAL COORDINATION

Registration of Private Organization:

Complete and Current? Yes ☐ No ☐

319 FSS/FSR

319 RW/JA

(Legal Review Attached)

Approved ☐ Denied ☐

TOBY HARTER, Captain, USAF

Commander, 319th Force Support Squadron